infosecurity® EUROPE

02-04 JUNE 2020 OLYMPIA LONDON

Lifting & Handling Order Form

Agility Fairs & Events

Please return the completed order form to the below:

Josie Smith josmith@agility.com
Agility Fairs & Events
Units 11-12, 2nd Exhibition Avenue
National Exhibition Centre Tel: +44 (0) 121 780 2627
Birmingham, B40 1PJ Fax: +44 (0) 121 780 2329

Exhibitor Name		**Stand / Hall No**	
Date goods required on stand		**Time on stand**	
Invoice Party Name			
Invoice Address			
		Postcode	
Company registration Number		**Telephone**	
VAT number		**Fax**	
Email Address			
Card Number		**Expiry date**	
Print Name / Sign Name		**Security Code**	Credit ☐ Debit ☐

Please indicate which of the below services you require:

Courier & On-site services :		**Transport services – quotations upon request :**
☐ Courier shipment handling via Agility NEC warehouse*	£75.00 per shipment (up to 100kg)*	☐ Collection from exhibitor premises to arrival site *Please confirm collection address if different to above.* ***Do you have a fork lift or loading facilities at your premises:*** ☐ Yes ☐ No ☐ Receipt at Agility warehouse and transfer to site ☐ Return shipping to Agility warehouse ☐ Return shipping to exhibitor premises
☐ Courier receiving (on-site)*	£25.00 per shipment (up to 50kg)*	
☐ Unload from vehicle to stand ☐ Reload from stand to vehicle	£12.00 per 1m3, min £24.00** (each way)	
☐ Empty case storage	£28.00 per 1m3, min £56.00	
☐ Erection work on stand with 3 Tonne Fork Lift	£55.00 per hour per truck**	
☐ Dismantling work on stand with 3 Tonne Fork Lift	£55.00 per hour per truck**	

*** Please ensure you contact us before shipping the goods so we can provide you with correct dates and consignee information.**

**** 50% overtime surcharge applicable for work carried outside of normal working hours which are Monday to Friday 0800 – 1800hrs.**

Consignment Details:

Quantity	Description of goods	L X W X H (cms)	Weight
		x x	
		x x	
		x x	
		x x	
		x x	

All prices are exclusive of VAT. We do not accept AMEX payment.

All business, without exception, is handled in accordance with our General Trading Conditions. Copies available upon request.