

**DSV**

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**EXHIBITION HANDLING & FREIGHT ORDER FORM**

DATE & TIME GOODS ARRIVING TO STAND

DATE & TIME GOODS COLLECTED FROM STAND

EXHIBITOR NAME

HALL & STAND NUMBER

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Number and Type  of Packaging | Description of goods | Gross weight  (kg) | Dimensions (cm) | | |
| L | W | H |
|  |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | We require the following services: (tick as required) | |  | We require a no obligation quotation: | |
|  | Transport from your premises to site / warehouse  Return transport from site / warehouse  ***(kerbside service)*** | |  | Transportation  Transit insurance (please provide details) | |
|  | Goods In – Receive into warehouse plus transfer to stand \*\*  Goods Out – Transfer from stand to warehouse \*\*  ***Please contact us for more details including warehouse location***  ***and delivery / collection details*** | |  | £ 40.00 per 1m3 (min. £ 120.00)  £ 40.00 per 1m3 (min. £ 120.00) | |
|  | Unloading from vehicle direct to stand \*\*  Reloading direct from stand to vehicle \*\* | | £ 12.00 per CBM (min. 3 CBM)  £ 12.00 CBM (min. 3 CBM) | |
|  | Collection, storage & re-delivery of empty packaging material | | £ 28.00 per 1m3 (min. 3 CBM) | |
|  | Forklift and driver to assist with erection / dismantling work on stand \*\* (max. 3T forklift) | | £ 55.00 per hour (min. 2 hours) – Each Way | |
| \*\* Subject to 50% overtime surcharge outside of normal working hours which are:  Monday-Friday 0800-1800hrs | | | | | |
| Company name | |  | Email Address | |  |
| Address (invoice) | |  | Card Payment\*  ***Please provide contact name / details to obtain card payment information*** | |  |
| VAT Number | |  | Name (please print) | |  |
| Company Registration Number | |  | Signed | |  |
| Telephone Number | |  | Fax Number | |  |

PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT DETAILS ABOVE

Agency fee of £ 35.00 applies to all orders. If no credit terms are in place payment must be received prior to delivery to stand

All prices are exclusive of VAT where applicable

IMPORTANT: All business is undertaken subject to the current editions of our standard trading conditions, which are

UKWA (warehousing) and BIFA (all other business). Copies available upon request