

**DSV**

ExCeL Exhibition Centre, London, E16 1XL

NEC, Birmingham, B40 1PJ

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**EXHIBITION HANDLING & FREIGHT ORDER FORM**

DATE & TIME GOODS ARRIVING TO STAND

DATE & TIME GOODS COLLECTED FROM STAND

EXHIBITOR NAME

HALL & STAND NUMBER

|  |  |  |  |
| --- | --- | --- | --- |
| Number and Typeof Packaging | Description of goods | Gross weight(kg) | Dimensions (cm) |
| L | W | H |
|  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | We require the following services: (tick as required)  |  | We require a no obligation quotation: |
|  | Transport from your premises to site / warehouseReturn transport from site / warehouse***(kerbside service)*** |  | TransportationTransit insurance (please provide details) |
|  | Goods In – Receive into warehouse plus transfer to stand \*\*Goods Out – Transfer from stand to warehouse \*\****Please contact us for more details including warehouse location*** ***and delivery / collection details*** |  | £ 40.00 per 1m3 (min. £ 120.00)£ 40.00 per 1m3 (min. £ 120.00) |
|  | Unloading from vehicle direct to stand \*\*Reloading direct from stand to vehicle \*\* | £ 12.00 per CBM (min. 3 CBM)£ 12.00 CBM (min. 3 CBM) |
|  | Collection, storage & re-delivery of empty packaging material | £ 28.00 per 1m3 (min. 3 CBM) |
|  | Forklift and driver to assist with erection / dismantling work on stand \*\* (max. 3T forklift) | £ 55.00 per hour (min. 2 hours) – Each Way |
| \*\* Subject to 50% overtime surcharge outside of normal working hours which are:Monday-Friday 0800-1800hrs |
| Company name |  | Email Address |  |
| Address (invoice) |  | Card Payment\* ***Please provide contact name / details to obtain card payment information*** |  |
| VAT Number |  | Name (please print) |  |
| Company Registration Number |  | Signed |  |
| Telephone Number |  | Fax Number |  |

PLEASE SIGN TO CONFIRM ORDER AND PROVIDE PAYMENT DETAILS ABOVE

Agency fee of £ 35.00 applies to all orders. If no credit terms are in place payment must be received prior to delivery to stand

All prices are exclusive of VAT where applicable

IMPORTANT: All business is undertaken subject to the current editions of our standard trading conditions, which are

UKWA (warehousing) and BIFA (all other business). Copies available upon request